



## Call for CELBAN Assessors in Saskatoon

The Canadian English Language Benchmark Assessment for Nurses (CELBAN) is an English for Specific Purposes (ESP) assessment. It is recognized as proof of language proficiency by Canadian nursing regulators and is the preferred option for many internationally educated nurses (IENs). Because CELBAN is profession-specific, the test tasks are set in the context of nursing. Research shows that candidates who complete profession-specific language assessments are more engaged in the assessment, have better results, and feel that they learn something from the experience (positive wash-back!). For details on the CELBAN test visit [www.celbancentre.ca](http://www.celbancentre.ca)

Approximately 3,000 CELBAN tests are administered annually at eight test sites across Canada. As the demand for CELBAN grows, the CELBAN Centre is establishing new test sites across the country and administering more assessments to increase access to this important occupation-specific language assessment.

The CELBAN centre is housed at Touchstone Institute, an organization that has been working with health professionals educated abroad for over ten years. We currently conduct a number of high-stakes assessments for our clients. When it comes to language assessment, we firmly believe in the benefits of occupation-specific assessments.

We are currently accepting expressions of interest from qualified TESL professionals interested in becoming a CELBAN Assessor in the Saskatoon area. The CELBAN assessor role is in the capacity of an Independent Contractor, with assessments once or twice monthly, always on a Sunday. Assessors are contracted directly by the test sites (in this case IWS) but training, calibration and other quality assurance responsibilities lie with Touchstone Institute. The CELBAN Assessor Specifications on the next page provide details on the qualification requirements and the responsibilities of the position. Please note that membership in an online community and commitment to calibration and certification are required.

**Touchstone Institute will be training CELBAN Speaking Assessors over a three day period, scheduled for November 23-25, 2018 at International Women of Saskatoon (IWS) Inc. Commitment to this training session is required for certification.**

Interested assessors should complete the online application survey found here:

<https://www.surveymonkey.com/r/CELBANtraining>

We encourage all applicants to supplement their application with a resume; you may do so by emailing a copy to Diane Hipkin ([d.hipkin@tsin.ca](mailto:d.hipkin@tsin.ca)). Please indicate "CELBAN Assessor Application" in the subject line.

**The deadline for this application is Monday, October 22, 2018.**

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CELBAN is the property of:



CELBAN is administered by:



The CELBAN Centre operates within:





## CELBAN Speaking Assessor Job Specifications

### **Qualifications**

CELBAN Assessors must have:

- TESL Certification approved by TESL Canada, or equivalent;
- Certification as:
  - CLB assessor (i.e., CLBA, CLBPT, ELTPA, CELBAN); and/or
  - Interviewer in another high stakes assessment (i.e., IELTS);
- Knowledge of the Canadian Language Benchmarks proficiency scale;
- Knowledge of language assessment theory and practice acquired through work experience or course of study;
- Experience with English for specific purposes programming and assessment;
- Demonstrated ability to conduct interviews, including tact, active listening, elicitation techniques;
- Highly proficient English communication skills, including clarity of speech;
- Ability to discuss topics relevant to nursing and healthcare;
- Ability to use evaluation tools effectively to make accurate scoring and benchmark decisions;
- Ability to handle multiple documents and materials to manage scoring while assessing;
- Practice in providing targeted and relevant feedback on internationally educated professionals' language and communication skills;
- A commitment to test security protocols and Conflict of Interest Guidelines;
- An interest in freelance, casual contract opportunities.

### **Responsibilities**

CELBAN Assessors are responsible for:

- Participating in the assessor training and calibration sessions;
- Preparing the interview room (test materials and forms, seating arrangements, recording devices);
- Verifying test taker identification prior to the interview;
- Conducting the CELBAN interview according to prescribed protocols;
- Discussing and concurring with another assessor to agree on an assigned benchmark;
- Completing the requisite score sheets and reporting forms during and after the interview;
- Clearly documenting constructive and actionable feedback for candidates;
- Ensuring the test coordinator has all test materials and score sheets at the end of the testing session;
- Participating in calibration once annually and re-certification once every two years;
- Committing to the terms and agreements with test site employers.

### **Compensation**

- \$27-30/hour, based on experience and determined by the International Women of Saskatoon (IWS) Inc.

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